

This part of the report to be completed during the approval process but deleted prior to printing or publication on the web.

Report Approval	Name	Date
Chief Officer		
Cabinet Member (Cabinet reports only)		
Chairperson (Urgent only)		
Legal		
Finance		

Meeting of:	<COMMITTEE NAME>
Date of Meeting:	<COMMITTEE DATE (DD MMM YYYY)>
Report Title:	<REPORT TITLE>
Report Owner / Corporate Director:	<INSERT TITLE>
Responsible Officer:	<NAME & JOB TITLE>
Policy Framework and Procedure Rules:	
Executive Summary:	<SUMMARY OF THE KEY POINTS SO READERS CAN QUICKLY ACQUAINT THEMSELVES WITH THE CONTENT OF THE REPORT> *Bullet points for ease of reference. Max word count: 300

1. Purpose of Report

1.1

2. Background

2.1

3. Current situation / proposal

3.1

4. Equality implications (including Socio-economic Duty and Welsh Language)

4.1 *<link to socio-economic duty, welsh language, equality impact assessments>*

**Information / Administrative report – EIA not needed*

The protected characteristics identified within the Equality Act, Socio-economic Duty and the impact on the use of the Welsh Language have been considered in the preparation of this report. As a public body in Wales the Council must consider the impact of strategic decisions, such as the development or the review of policies, strategies, services and functions. This is an information report, therefore it is not necessary to carry out an Equality Impact assessment in the production of this report. It is considered that there will be no significant or unacceptable equality impacts as a result of this report.

**EIA screening – no impact identified*

An initial Equality Impact Assessment (EIA) screening has identified that there would be no negative impact on those with one or more of the protected characteristics, on socio-economic disadvantage or the use of the Welsh Language. It is therefore not necessary to carry out a full EIA on this policy or proposal.

**EIA screening – negative impact identified*

An initial Equality Impact Assessment (EIA) screening has identified negative impacts on those with one or more of the protected characteristics, on socio-economic disadvantage or the use of the Welsh Language.

Insert summary of findings

A full EIA will be carried out as this strategy, policy or proposal is developed.

**EIA full assessment*

A full equality impact assessment has been carried out as part of the development of this strategy, policy or proposal. The full EIA considers the impact of the strategy, policy or proposal on the nine protected characteristics, the Socio-economic Duty and the use of the Welsh Language.

**Insert summary of findings*

*The full EIA is attached as appendix **.*

** Delete as appropriate*

5. Well-being of Future Generations implications and connection to Corporate Well-being Objectives

5.1 <Link to 5 ways of working under the Well-being of Future Generations (Wales) Act and how the proposals contribute to our well-being objectives / corporate priorities>

6. Climate Change Implications

6.1 <Link to the importance of decarbonisation to help protect and sustain the environment over the long term and in line with our climate change ambitions>.

7. Safeguarding Implications

7.1 <Link to duty under BCBC Safeguarding Policy to safeguard and promote the wellbeing of children, young people and adults at risk of abuse or neglect and to ensure that effective practices are in place throughout the Council and its commissioned services.>

8. Financial Implications

8.1

9. Recommendation(s)

9.1

Background documents

<List all relevant documents – anything that is not already in the public domain>